



MANAGEMENT REVIEW OF MGC QUALITY SYSTEM

The Meat Grading and Certification (MGC) Branch holds an annual review of the Branch's quality management system. This meeting functions as both the review of the past years quality management activities and the planning session for the activities of the coming year.

The plan that is reviewed, revised, and adopted during this meeting becomes effective January 1 of the following year. It is described in an annual edition of the Branch's quality manual, which bears the date of the calendar year for which it is effective.

The agenda for the management review meeting includes the following items:

Summary and Discussion

- Review of branch philosophy on quality - Chief
- Current state of the MGC Quality Management System - Quality Manager
- Review of customer comments and complaints
- Summary of internal quality audits - Internal Audit Team Representative
- Summary of employee suggestions - Union Representative

Team Activity

- Review of the MGC Branch's corporate quality management structure - Team
- Review of Internal Auditing Procedures and Checklists - Team
- Review of MGC instructions - Team
- Review of forms and records – Team

Reports and Implementation Plans

- Proposed comprehensive quality management action plan for coming year - Quality Manager and Team Leaders
- Management commitment to quality management activities for coming year - Chief

- Announcement of annual quality management awards - Chief

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