Domestic Origin Verification (DOV)
AUDIT REPORT DETAILS

Program approval may be denied or delayed (Pre-validation Assessment and Validation audit) or may be revoked (Verification and Follow-up Audits) if any criterion is answered "No."			
Program Criteria Number	**Program Criteria**	**Yes, No, N/A**	**Auditor's Notes**
1.0	**General Requirements**		
1.0	Is the applicant's DOV process established, documented, implemented, and maintained?		
1.0	Is there a designated person(s) who has defined authority for ensuring that the domestic origin verification system is established, implemented, and maintained?		
1.0	Is the applicant's DOV program and procedures organized in a method to provide easy access for reference and auditing?		
2.0	**Requirements for Receiving or Purchasing Components or Products**		
2.0.a	If applicable, does the applicant have a verifiable written procedure it follows addressing receiving or purchasing domestic origin components or products from growers?		
2.0.a.1	Is the domestic origin requirement communicated to the growers by some means?		
2.0.a.2	Is there a list of growers with evidence they are domestic growers?		
2.0.b	If applicable, does the applicant have a verifiable written procedure it follows addressing receiving or purchasing domestic origin components or products from suppliers?		
2.0.b.1	Is the domestic origin requirement communicated to the suppliers by some means?		
2.0.b.2	Is there a list of suppliers?		
3.0	**Identification and Verification Method**		
3.1	**Identification**		
3.1	Does the applicant have a verifiable written procedure it follows for explaining the end item identification (code or positive lot identification) for each component or product listed on its DOV Application for Service?		

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3.2	**Verification Method**		
3.2	Does the applicant have a verifiable written procedure for the method used to document that the end item component or product is of domestic origin?		
3.2 (cont.)	If so, when an end item code is requested for trace-back, does the applicant use the documents included in the procedure described in 3.2 and do the documents verify domestic origin?		
3.2.a	If applicable, does the verifiable written procedure include how the applicant ensures the components not obtained directly from growers maintain their domestic origin integrity through the intermediary facilities or stages of receipt?		
3.2.b	If applicable, does the verifiable written procedure include how the applicant ensures the components or products maintain domestic origin integrity prior to receipt by the applicant when received from suppliers?		
4.0	**Monitoring the Domestic Origin Verification Process**		
4.1	**Verification Activity**		
4.1	At least once a year, has the applicant verified the method described in Section 3.2 for each product and does it have that verification on file? Also, if a non-conformance was found by the applicant, was it corrected and documented?		
4.2	**Segregating (Preventing the Use of) Components or Products Not Intended for Customers Requiring Domestic**		
4.2.a	If applicable, does the applicant have a verifiable written procedure it follows addressing the process for segregating non-domestic components or products from those delivered to or destined for USDA, or destined for customers requiring domestic origin product? Segregation is also required for products similar to that delivered to the USDA.		
4.2.a.1	Does the procedure include positive identification from receipt, through processing, packaging, storage and shipment to show a clear distinction between the domestic components or products intended for USDA and the non-domestic that are not intended for USDA?		
4.2.a.2	Does the procedure include release authority?		

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4.2.a.3	If necessary, does the procedure include physical separation?		
4.2.b	If applicable, does the applicant have a verifiable written procedure it follows addressing the process for segregating components or products that are "not established" as domestic from those delivered to or destined for USDA, or customers requiring domestic origin product? Segregation is also required for components products similar to that delivered to the USDA.		
4.2.b.1	Does the procedure include positive identification from receipt, through processing, packaging, storage and shipment to show a clear distinction between the domestic components or products intended for USDA and the components "not established" as domestic?		
4.2.b.2	Does the procedure include release authority?		
4.2.b.3	If necessary, does the procedure include physical separation?		
4.3	**Controlling Non-conforming Components or Products**		
4.3	Does the applicant have a verifiable written procedure it follows to control non-conforming components or products?		
4.3 (cont.)	Does it include notification of the DOV Program Manager when a non-conformance is found that results in a necessary change in its DOV procedures, a change in the applicant's domestic origin status, or a change in the components or products noted in the Application for Service?		
5.0	**Corrective Action**		
5.0	Does the applicant maintain corrective action records?		